

# **GOOD SHEPHERD LUTHERAN SCHOOL**

## **TUITION ASSISTANCE INFORMATION**

**DUE JUNE 1**

### **WHO IS ELIGIBLE?**

Good Shepherd members, whose children attend Good Shepherd Lutheran School, are eligible to apply each year for financial assistance. The student must be enrolled, or in the process of enrollment, and the parents must agree to pay all registration fees. Parents must submit a new application form each year to request financial assistance. A written plan for payment of any prior year's outstanding balance must be made before a student, or assistance, will be considered.

Good Shepherd Lutheran School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies and athletic and other school-administered programs.

### **HOW IS NEED DETERMINED?**

The tuition assistance program of Good Shepherd is a "need-based" aid program, which is intended to provide the greatest support to those parents and students whose need is the greatest. Need is based upon parental income for the prior calendar year and other special hardship circumstances. While the amount of tuition assistance may be substantial, **the family is still expected to contribute some amount toward the Christian education of their children.**

### **HOW IS FINANCIAL ASSISTANCE DETERMINED?**

The Tuition Assistance Committee, made up of a pastor, the principal, and a representative of the Board of Lutheran Schools, will review all applications. In addition to financial need, the criteria to award tuition assistance is also based on the family's participation in the spiritual training of the student as demonstrated by frequent and regular church attendance and good home-school cooperation. All information remains confidential. The Committee reserves the right to adjust financial aid as family circumstances change. The financial assistance, if approved, is applied to the tuition account.

### **HOW IS TUITION ASSISTANCE FUNDED?**

The funds for the Tuition Assistance Program come from the proceeds of the Market Day Program which is offered through our G.O.A.L. (Go Out And Lead) parents' group. Additional funds may become available through special gifts, donations, and memorials.

We also encourage the families who receive financial assistance to give back to the fund as the Lord blesses them in the future.

## **WHEN SHOULD YOU APPLY?**

### **(For those students presently enrolled)**

After the parents or guardians complete the tuition assistance application, they are to give it to the principal or pastor for his signature. It will then be forwarded to the Tuition Assistance Committee no later than June 15. Responses to these applications will be made prior to June 30.

## **HOW DO YOU APPLY FOR FINANCIAL ASSISTANCE?**

After reading this information sheet, complete the tuition assistance application and return the application to the principal in a sealed envelope. You may mail the envelope to the address listed below, give the envelope to the principal, or place the envelope in the box on the principal's office door.

ATTN: Principal

Good Shepherd Lutheran School

777 Indiana Avenue

West Bend, WI 53095

# **TUITION ASSISTANCE APPLICATION**

**DUE June 1**

## **Section I**

A. Names of students attending Good Shepherd. Grade level in September.

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_

B. Person(s) Responsible For Payment of Tuition: C. Parent/Guardian (if diff. From B)

Relationship to student \_\_\_\_\_ NAME \_\_\_\_\_  
NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY & ZIP \_\_\_\_\_  
CITY & ZIP \_\_\_\_\_ TELEPHONE \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ (Home) (Work)  
(Home) (Work)

D PARENTS MARITAL STATUS (check one)

1. \_\_\_\_\_ Single 3. \_\_\_\_\_ Widowed 5. \_\_\_\_\_ Divorced  
2. \_\_\_\_\_ Married 4. \_\_\_\_\_ Both Deceased 6. \_\_\_\_\_ Separated

If there is a court order in place for who is responsible for tuition payments, explain here and provide a copy of the agreement. \_\_\_\_\_

If there is no court order, who is responsible for tuition and fees? \_\_\_\_\_

E. EMPLOYER: \_\_\_\_\_

(Father/Guardian)

(Mother/Guardian)

OCCUPATION: \_\_\_\_\_

F. OTHER DEPENDENT CHILDREN (names and ages)

1. \_\_\_\_\_ Age \_\_\_\_\_ 3. \_\_\_\_\_ Age \_\_\_\_\_  
2. \_\_\_\_\_ Age \_\_\_\_\_ 4. \_\_\_\_\_ Age \_\_\_\_\_

## Section II

Financial Information-Please complete Section A and B. Provide financial information for the parent(s) or guardian(s) who are responsible for the payment of tuition. **Use your most recent tax forms to complete this section and attach a copy of your W-2 AND a copy of your most recent Federal Tax Return (not all schedules, just the first 2 pages).**

### A. GROSS INCOME EARNED BY:

(1) Father, Stepfather,  
Male Guardian

\$ \_\_\_\_\_

(2) Mother, Stepmother,  
Female Guardian

\$ \_\_\_\_\_

### B. NON-TAXABLE INCOME

Per Month

Child Support: \$ \_\_\_\_\_

Per Year

\$ \_\_\_\_\_

Welfare AFDC \$ \_\_\_\_\_

\$ \_\_\_\_\_

Social Security \$ \_\_\_\_\_

\$ \_\_\_\_\_

Total Gross Income

All Other Income \$ \_\_\_\_\_

As reported on IRS

Total Non-Taxable

Form 1040, 1040A or 1040EZ \$ \_\_\_\_\_

Income \$ \_\_\_\_\_

C. **What amount will you be able to contribute toward your family's tuition per month?** \_\_\_\_\_

I certify that the above information is accurate and complete.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

For office use only:

Received by \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## SECTION III

Please describe any unusual financial circumstances or include additional information that will assist us in our consideration of your student aid request.

## STATEMENT OF AGREEMENTS

We recognize that:

- The Good Shepherd Lutheran School Tuition Assistance Program is funded by gifts of the members of Good Shepherd Lutheran Church.
- Good Shepherd's Tuition Assistance Program was established to provide financial support for those parent(s)/guardian(s) who are members of Good Shepherd Lutheran Church and are financially unable to pay the full tuition for Christian education at Good Shepherd Lutheran School.
- Each family's financial situation will be examined individually and confidentially by the Tuition Assistance Committee and a determination will be made as to the support given by the Tuition Assistance Program and the support paid by the parent(s)/guardian(s).
- This Tuition Assistance Application applies only to current tuition. It does not apply to registration, past due accounts, or any fees. If there is an outstanding balance, there must be a written plan in place for payment of that balance.
- We have agreed to pay \_\_\_\_\_ per month as our contribution to covering the cost of our child's education.
- If changes in income occur during the time of tuition assistance which would **increase or decrease** our ability to handle the school tuition, we need to contact the Tuition Assistance Committee so proper adjustments can be made.
- This Tuition Assistance Application is for this school year only and a new Tuition Assistance Application must be submitted each school year if continued assistance is needed.
- The purpose of Christian education is to help each child grow in his understanding of God's Word so that he/she may remain strong in the faith and serve God with a life of Christian service. This education takes place in the school, in the church, and in the home. Out of concern for our spiritual welfare, we will strive to worship together as a family each weekend.
- Regular church attendance and financial need is considered when determining assistance allocations.
- The information we have provided in this application form is reviewed only by the Tuition Assistance Committee (a pastor, the principal, and a Board of Lutheran Schools representative) and will be held in strictest confidence.

Signature of parent(s)/guardian(s)

Date

\_\_\_\_\_

\_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_

\_\_\_\_/\_\_\_\_/\_\_\_\_

GSLC Representative: \_\_\_\_\_

\_\_\_\_/\_\_\_\_/\_\_\_\_

Application deadline is June 15. Decisions will be announced June 30.